

# Job Application

## Raleigh Towing & Recovery

1625 Navaho Dr, Suite 106, Raleigh, North Carolina 27609

919-838-8845

www.raleightowingnc.com

Raleigh Towing & Recovery is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

### Applicant Information

**Applicant Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State & Zip Code:** \_\_\_\_\_

**Telephone number:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Date of application:** \_\_\_\_\_

### Employment Position

**Position(s) applying for:** Driver - Light/Medium or Heavy - Please circle one

How did you hear about this position? \_\_\_\_\_

What days are you available for work? \_\_\_\_\_

What hours or shift are you available? \_\_\_\_\_

If needed, are you available to work overtime? \_\_\_\_\_

On what date can you start? \_\_\_\_\_

Do you have reliable transportation to and from work? \_\_\_\_\_

Salary desired? \_\_\_\_\_

### Personal Information

Have you ever applied to or worked for Raleigh Towing & Recovery before?      Yes      No

If yes, when? \_\_\_\_\_

Do you have any friends, relatives or acquaintances working for Raleigh Towing & Recovery?  
Yes No

If yes, state name & relationship: \_\_\_\_\_

Are you 18 years of age or older? Yes No

Are you a U.S. Citizen or approved to work in the US? Yes No

What document can you provide as proof of citizenship or legal status?  
\_\_\_\_\_  
\_\_\_\_\_

Will you consent to a mandatory controlled substance test? Yes No

Do you have a condition which would require job accommodations? Yes No

If yes, please describe the accommodations below:  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No

If yes, please state the nature of rthe crime(s), when and where convicted and dispostion of the case: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Job Skills/Qualifications**

Please list the skills and qualifications you possess for the position for which you are applying:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Driver's License Number: \_\_\_\_\_

State Issued: \_\_\_\_\_

Expires on: \_\_\_\_\_

Expires on \_\_\_\_/\_\_\_\_/\_\_\_\_

License Type: (LE, CDL, Class A, Class 1, ETC)

List CDL Endorsements \_\_\_\_\_

Has your license, permit, or privilege to operate a commercial motor vehicle ever been denied, revoked or suspended?      Yes                      No

If yes, Explain \_\_\_\_\_

*(Note: Raleigh Towing & Recovery complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)*

**Education and Training**

**High School**

Name	Location (City & State)	Year Graduated	Degree Earned

**College/University**

Name	Location (City & State)	Year Graduated	Degree Earned

**Vocational School/Specialized Training**

Name	Location (City & State)	Year Graduated	Degree Earned

**Military:**

Are you a member of the Armed Services? \_\_\_\_\_

What branch of the military did you enlist? \_\_\_\_\_

What was your rank when discharged? \_\_\_\_\_

How many years did you serve? \_\_\_\_\_

What military skills do you possess that would be an asset for the position? \_\_\_\_\_

\_\_\_\_\_

**Previous Employment**

**Employer Name:** \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
City, State & Zip Code: \_\_\_\_\_  
Employer Telephone: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**Employer Name:** \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
City, State & Zip Code: \_\_\_\_\_  
Employer Telephone: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**Employer Name:** \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
City, State & Zip Code: \_\_\_\_\_  
Employer Telephone: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**References**

Please provide 3 personal professional reference(s) below:

Reference	Contact Information

**Additional Information:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**At-Will Employment**

The relationship between you and Raleigh Towing & Recovery is referred to as “employment at will.” This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or Raleigh Towing & Recovery. No representative of Raleigh Towing & Recovery has authority to enter into any agreement contrary to the foregoing “employment at will” relationship. You understand that your employment is “at will,” and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by either your or either our Owners.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_